

To reserve your place on our C21e training course please complete and return this form to this address:

**Thomas Heiser, Solarcentury, 91-94 Lower Marsh, Waterloo, London, SE1 7AB**

If you have any queries regarding your booking please contact Thomas Heiser on 020 7803 0253 or via email on [thomas.heiser@solarcentury.com](mailto:thomas.heiser@solarcentury.com)

**Location choice** (see [solarcentury.com/roofers](http://solarcentury.com/roofers) for options): .....  
**The training date will be confirmed once we have sufficient requests for a course in this location.**

(PLEASE PRINT)

### Company details

Company name: ..... Company No: .....

Address: .....

..... Postcode: .....

Email: ..... Phone no: .....

### Primary contact

First name: ..... Surname: .....

### Trainee Details

First name: ..... Surname: .....

Email: ..... Phone no: .....

Dietary requirements: ..... NFRC number: .....

### Payment

Please select the appropriate rate from the list below:

- £367** (£319.13 ex VAT). Price includes on-roof verification of my first installation.
- £73** (£63.48 ex VAT). I am attending together with ..... who is paying the full rate.  
Price does not include on-roof verification.
- £119** (£103.48 ex VAT). I have previously attended the NFRC solar collector installation training course.  
Price does not include on-roof verification.
- I enclose my cheque for £..... made payable to "RoofShop".
- I understand that my cheque will not be cashed until I agree to a proposed course date.

Signature: .....

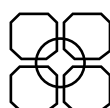
**Thank you for completing this form.**

**We will contact you to confirm your booking once we have an available course date.**

#### Booking terms and cancellation policy

- (1) **Sufficient numbers:** Training courses will only be run if we have sufficient numbers
- (2) **Confirmation:** We will acknowledge receipt of your booking form by email or post within five days of receipt of payment
- (3) **Course dates:** We will not confirm a course date until we have sufficient numbers. Once we have sufficient numbers and provided we have received payment in full, we will send you confirmation of your booking together with a course date and other requisite details
- (4) **Payment:** Please enclose a cheque for the full amount of the course fee. Solarcentury reserves the right to cancel your booking if funds are not cleared at least five working days before the training start date
- (5) **Training dates:** Solarcentury reserves the right at all times (including after confirmation has been sent) to vary training dates and transfer your booking to another date. In the unlikely event of a training course being cancelled or not taking place for whatever reason, the full course fee will be

- refunded or Solarcentury will transfer your booking to another acceptable date but Solarcentury accepts no further liability
- (6) **Refunds and your right to cancel:** Refunds will not be made after the booking form has been returned unless Solarcentury are unable to confirm with you any acceptable course dates on which there are sufficient numbers
- (7) **Course costs:** Please note costs for transport and accommodation are not included in the course fee. Please see [www.solarcentury.com/roofers/training](http://www.solarcentury.com/roofers/training) for full details
- (8) **Health and Safety:** Solarcentury upholds a strong health and safety policy and to adhere to this all course attendees MUST bring with them and wear the necessary Personal Protective Equipment, including a hard hat, work boots and hi-visibility waistcoat
- (9) **Data protection:** Some information you give us will be electronically processed and used for administration purposes in compliance with relevant national legislation on data protection



solarcentury

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#### Office use only:

**Attended:**  Y /  N  
**Passed:**  Y /  N  
**Reg. no:** .....  
**Review date:** / /